Updating Strategy for *European Breast Guidelines*

Workflow (timeline, tools, actors)

PRIORITISATION

Prioritisation of the Healthcare Questions (HQs) using "UpPriority" checklist. (10 questions in 10 days) — 10 d

JRC sends the prioritised HQs to the whole UWG and organises the discussion/voting session — 7 d

Discussion/voting and final classification of the HQs as: withdrawn, new, valid, static, for surveillance — 10 d

SURVEILLANCE a

Pragmatic search to **identify new evidence** for each HQ classified "for surveillance". **Monitoring of new/updated** guidelines and alerts for drugs, healthcare products and devices — 7 d

Organisation of the UWG survey for identification of new evidence

Identification of new evidence by the UWG using "Martinez Garcia 2014" adapted questionnaire — 10 d

SURVEILLANCE b

Identification of **relevant and key references** through review of the title, abstract and full text. Preparation of the **Surveillance Report** using the specific template — 7 d

Send the Surveillance Report to the UWG — 7 d

Classification of the PICO questions into: new, valid, need to update — 10 d

UPDATING

The PICO questions classified as "need to update" will go through the updating process : **complete search, GRADE evaluation, EtD,** etc... (2-4 weeks)

EtDs revision by UWG-PRUs — 7 d

JRC sends the revised EtDs to the UWG and organises the discussion session — 7 d

Discussion, review and modification of the recommendations if necessary — 10 d

PUBLICATION

Edition and publication of the results of the updating process using the **CheckUp checklist** — 10 d

Actors

- UWG-PRU (editors +2 subgroup member + 1 external member)
- ENTIRE Updating Working Group (UWG)
- Contractor - pragmatic search
- Contractor – PICOs preparation
- European Commission | JRC